

Travel Approval Form

Department: Road and Bridge Precinct 2
Event Name: Judges & Commissioners
Conference Central District 8
Location: 4224 Cobbs Drive Waco, TX
Event Dates: November 5, 2025
Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Kenny Howell _____

Court Decision:
This section to be completed by County Judge's Office



10/14/2025

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

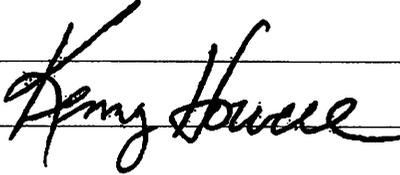
Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Central District 8
County Judges and Commissioners Conference

Wednesday, November 5, 2025
Texas A&M AgriLife Extension
Service McLennan County Office
4224 Cobbs Drive
Waco, TX

DRAFT Agenda

8:15 – 8:30	Registration & Welcome:	Jay Kingston District Extension Administrator Texas A&M AgriLife Extension Service
8:30 – 9:20	New World Screwworm Update	TBD Texas Animal Health Commission
9:20 – 10:10	Water Wells & Water Quality	Joel Pigg Texas A&M AgriLife Extension Service
10:10 – 10:30	Break	
10:30 – 11:20	TXDOT Surplus Property/ Bridge Replacement Program	Stephen Kasberg, Waco Dist. TXDOT Ross Langdale, Waco Dist. TXDOT
11:20 – 11:50	Extension Update – County Programs:	Dr. Peter McGill Program Director V.G. Young Institute of County Government Texas A&M AgriLife Extension Service
11:50 – 1:00	Lunch	
1:00-2:30	Texas Disaster Response	TBD TDEM/ Texas A&M AgriLife Extension Service

2:30 – 2:45

Break

2:45 – 3:35

Legislative Updates for Central Texas:

TBD

3:35 – 4:25

Legislative Updates Affecting Counties:

**Rick Thompson
Legislative Director
County Judges & Commissioners
Association of Texas**

REGISTRATION REQUIRED

Central District 8
Judges & Commissioners Conference
McLennan County Extension Office
4224 Cobbs Drive, Waco, TX
November 5, 2025

Attending the conference will be:

Kenny Howell
PRINT NAME

Johnson
COUNTY

Judge Commissioner Pct 2

xxx-xx 8263
(Last Four Digits - Social Security Number)

PLEASE RETURN TO:

Attn: Heidi Nivens
Texas A&M AgriLife Extension Service
1229 N US Hwy281
Stephenville, TX 76401

OR

E-Mail To: Heidi.nivens@ag.tamu.edu

**Please Return By
October 25, 2025**

Central District 8

September 22, 2025

MEMORANDUM TO: County Judges & Commissioners

SUBJECT: Central District 8 Judges & Commissioners Conference
November 5, 2025 – McLennan County Extension Office

LOCATION CHANGE:
McLennan County Extension Office – Waco, TX

REGISTRATION REQUIRED (attached)

The Central District 8 Judges & Commissioners Conference will be held Wednesday, November 5, 2025 from 8:15 a.m. to 4:30 p.m. at the McLennan County Extension Office located at 4224 Cobbs Drive, Waco, TX.

This conference program has been approved for **seven (7) CEUs** for County Commissioners by the County Judges and Commissioners Association of Texas.

Enclosed is a pre-registration form that should be returned to me by **October 24, 2025**. There is no fee since the total program, including a steak luncheon, is sponsored.

Hopefully, you will be able to join other county officials from the 21 counties in Central District 8.

Feel free to call me at 254.968.4144, or e-mail me at j-kingston@tamu.edu for additional information.

I hope to see you on November 5th in Waco!

Sincerely,



Jay Kingston
District Extension Administrator

Cc: Dr. Peter McGuill

Jay King
District Extension Administrator
1229 N US Hwy
Stephenville, TX 7
Tel: 254.968.